

From: [Little, Bill](#)
To: [Coltrain, Katrina](#)
Subject: RE: site repository--Wilcox
Date: Wednesday, July 06, 2016 12:58:00 PM
Attachments: [CIP WILCOX Oil Jan 2016.pdf](#)

Katrina,

I'll try to answer your questions.

Things placed in the repository is something that has recently come to the surface and there are varying opinions. The repository and SEMS have similar requirements for documents, but there doesn't seem to be a specific guideline as to who does what.

It has been the understanding, among CICs, That the RPM is responsible for placing the proposed plan and similar documents, (fact sheets, responsiveness summary, ROD, etc.) into the repository and SEM's, which are then used to create the final Administrative Record which is also placed in the repository by the RPM using a contractor to assemble the AR. and have them send it there, after final approval.

There is a CIP that is in SEM's and the repository, which was done by me. CIP attached. I have been updating all CIP's this year and want to go back and add some site pictures to the CIP's of the 35 sites I'm responsible for.

Thanks,
Bill

Bill Little
Region 6 USEPA
Community Involvement
Coordinator/SEE
214.665.8131
little.bill@epa.gov



From: Coltrain, Katrina
Sent: Friday, July 01, 2016 7:40 AM
To: Little, Bill <Little.Bill@epa.gov>
Subject: site repository--Wilcox

Bill, I have a couple of questions about the CI information for Wilcox.

1. Do you have a resource list of the documents put in the repository?
2. What process has been used to put documents in the repository?
3. Is there a final CIP?

Katrina Higgins-Coltrain
Remedial Project Manager
US EPA Region 6

LA/OK/NM Section (6SF-RL)
1445 Ross Avenue
Dallas, Texas 75202
214-665-8143